

B. B. Owen Elementary

Drop-Off & Pick-Up Traffic Flow

Drop-Off – Beginning at 7:15 am

Grades K-5

- Stay to the right side and form one line when entering the school drive. Continue around to the **back of the building**. The students will exit the car on the driver's side by the gym in the back of the school building. Please do not drop off your student until a staff member is on duty outside.

Pre-K & Communications Classes

- Stay to the left and form one line when entering the school drive. Drop off will be in **front of the building**. The students will exit the car on the passenger side. Please do not drop off your student until a staff member is on duty outside.

Pick-Up – Students are released at 3:00 pm

- The same procedures will be followed for Pick-Up and Drop-Off. Please make sure that you have your laminated name plate with your child's first and last name, teacher's name and grade level in the front windshield or hanging from rearview mirror. Keep your name plate there until your child is picked up. If you forgot your name plate you will need to pick your child up in the front office. The students will stay inside the building until your car moves into the loading zone. Please stay in your car.

